



**OFFICE OF THE MAYOR
CITY OF ST. LOUIS
MISSOURI**

CARA SPENCER
MAYOR

CITY HALL - ROOM 200
1200 MARKET STREET
ST. LOUIS MO 63103
(314) 622-3201

August 29, 2025

Board of Estimate and Apportionment
1200 Market Street, Room 414
St. Louis, MO 63103



Re: FEMA Public Assistance Cost Recovery Consulting Support

Honorable Members of the Board of Estimate and Apportionment,

On June 9, 2025, the City of St. Louis received a federal disaster declaration for the May 16th tornado and was approved for Public Assistance, providing financial and direct federal assistance for qualified expenses. The city has spent ~\$20 million on emergency and repair/replacement work and estimates hundreds of millions of additional expenses for debris removal.

Under Public Assistance, the federal government (75%), and state (at least 10%) will reimburse the City for certain costs provided the City adequately documents and submits costs incurred, which include payroll, city owned vehicles and equipment, supplies, and contracted costs. FEMA's documentation requirements are rigorous and extensive including collecting, copying, filing or submitting specific documents, including timecards, payroll data and ledgers, procurement activities, contracts, invoices, GIS information, and more. In recognition of the effort required to meet their extensive documentation requirements, FEMA reimburses 100% of management costs up to 5% of the total amount of eligible Public Assistance (PA) projects.

In order to maximize the federal and state cost share, **the Recovery Office, within the Office of the Mayor (Division Budget 120), formally requests approval to contract with _____ for cost recovery support services.**

| | |
|---------------------------------|---|
| Operating Agency | |
| Contract Description | FEMA Public Assistance Cost Recovery Support |
| Contract Period | September 15, 2025 - December 15, 2025 |
| Contract Amount | Time & Material, Not to Exceed \$650,000, including out-of-pocket travel expenses (costs are eligible for FEMA reimbursement) |
| Ordinance Authority | 71846 |
| Department Number | 120 |
| Funding Source | 1103 |
| Center Number | 190007 |
| Account Number | 566000 |
| Eligible Expenditure Categories | Cost recovery consulting support services |

If you have any questions or need additional information, please do not hesitate to call Jim Hill at (314) 608-8358.

Sincerely,

Cara Spencer
Mayor, City of St. Louis